

We have a great opportunity for a Buyer with a real passion for food to join our purchasing team within an established food manufacturer based in South Lanarkshire. Reporting directly to the Head of Purchasing.

### **Job Purpose**

- To maximise the Purchasing function's contribution to Company profitability through effective purchasing and continued improvement in supplier performance
- To support the R&W Scott business new product and new process developments and to own the elements relating to Purchasing

### **Key Tasks**

Manage and maintain the current MRP system with current and accurate data.

Ensure material and product requirements are met through effective procurement activity.

Support Initiatives to optimise inventory levels.

Develop, and manage, initiatives to optimise inventory levels using safety stock and purchase batch size.

To manage costs of materials and products ensuring best value to the business.

Develop strong working relationships with all suppliers ensuring they are aware of business objectives, as well as researching and sourcing new supplier relationships in order to add value to the business.

Set up and manage regular supplier quality and performance review meetings.

Actively engage in the R&D process, through concept to launch, for nominated projects, ensuring the needs of the operations strategy are met at all times.

Providing the Head of Purchasing with regular updates on performance of all key product categories, projects and activities, to ensure the business is aware of key developments.

Developing relationships with key stakeholders within the business and work closely with other functions to ensure purchasing activities are aligned with business objectives.

Liaise with sales team and suppliers on NPD requests and new launches.

This role is a fulltime position Monday to Friday 37 hours per week.

No agencies please